INVOICE

Professional Contractor Invoice

CONTRACTOR Business / Contractor Name Address, City, State Phone • Email	**INVOICE DETAILS** Invoice #: INV-001 Invoice Date: _____ Due Date: _____
BILL TO Client Name Company / Project Billing Address	**PROJECT** Project Name: _____ Job Site: _____ Payment Terms: _____

Detailed construction and trade-service billing format

Description	Qty / Hours	Rate	Amount
Labor / Service	____	$ _____	$ _____
Materials / Supplies	____	$ _____	$ _____
Equipment / Rental	____	$ _____	$ _____
Additional Work	____	$ _____	$ _____
		Subtotal	**$** _____
		Deposit / Credit	**$** _____
		Tax	**$** _____
		TOTAL DUE	**$** _____

Notes & Payment Terms

Notes / Scope of Work:	Payment Instructions:

Thank you for your business.